



Madison County Government
Facilities Management

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Alan J. Dunstan
County Board Chairman

MEMO

To: *Members of the Buildings & Facilities Management Committee*

From: *Kurt Geschwend, Acting Administrator*

Date: *Wednesday, February 24, 2010*

Re: *Discussion Topics for the 2:30pm Monday, March 1, 2010
At The Administration Building*

1. *Approval of the Tuesday, February 9, 2010, Committee Meeting Minutes.*
2. *Approval of Purchase Orders & Invoices.*
3. *Project Status*
 - Wood River Facility – EMA Relocation*
 - Wood River Facility – Fire Alarm Upgrades*
 - Wood River Facility – Health Department – Public Entrance Door Replacement*
 - Museum – Utility Burial*
4. *Community Development Grant for Energy Conservation in County Buildings.*
5. *Resolution to Award Contract for Design and Installation of a Raised Floor System at New EMA Area – Wood River Facility*
6. *Request for use of County Property*
 - Planning & Development - Use of Administration Building Foyer for TRASHformations – Tuesday, April 20th through Monday, May 11, 2010.*
 - Planning & Development – Use of Administration Building Parking Lot on Saturday, April 17, 2010 from 10:00 A.M. until 12:00 Noon for local teachers Annual TabTop Tally And Large Parking Lot will be used for Newborns in Need and Shoes for Kenya. Small Administration Parking lot will also be used to drop off the TRASHformations that day as well.*
7. *New Business*
 - Next meeting at 2:30 pm on Tuesday, April 6, 2010*